



**APPLICATION FOR REGISTERING AGRICULTURAL LABOR HOUSING (ALH)**

**Complete a form for each separate location.**

Send or fax this completed form to:

Oregon OSHA

PO Box 14480, Salem, OR 97309

Phone: 800-922-2689 503-947-7404 Fax 503-947-7461

- New (Consultation is required)**
- H2A (Consultation is required)**
- Renewal (Complete form only)**

ALH Camp	<b>ALH Camp Name:</b> _____ <b>Phone:</b> _____			
	(ex: Lower Camp)			
	<b>Address of Camp:</b> _____			
	Street address			
	City		State	ZIP
				County
	<b>Onsite contact</b> (if different from Operator): _____ <b>Title:</b> _____			
	<b>Phone:</b> _____		<b>Cell Phone:</b> _____	
	<b>Total number of:</b>			
	Buildings: _____ Shower heads: _____ Sinks: _____ Toilets, including privies and portables: _____			
<b>Structure:</b> <input type="checkbox"/> Wood frame <input type="checkbox"/> Cinder block <input type="checkbox"/> Metal <input type="checkbox"/> Manufactured home <input type="checkbox"/> Other				
<b>Registration for: January 1, 2012 to December 31, 2012</b>				
<b>ALH is occupied from approximately</b> _____ <b>to</b> _____				
(Month / day) (Month / day)				
<b>Anticipated number of occupants:</b> _____ <b>These are:</b> <input type="checkbox"/> Families & Children <input type="checkbox"/> Single Males <input type="checkbox"/> Both				
<b>Maximum number of occupants:</b> _____				

Owner	<b>Legal Name of business owner:</b> _____		
	<b>Owner Name:</b> _____		
	<b>Address</b> (if different from ALH address): _____		
	Street address		
	City		State
			ZIP
<b>Phone:</b> _____		<b>Cell Phone:</b> _____	
<b>E-mail Address:</b> _____			

Operator	<b>Legal Name of business operator:</b> _____		
	<b>Operator Name:</b> _____		
	<b>Address</b> (if different from ALH address): _____		
	Street address		
	City		State
			ZIP
<b>Phone:</b> _____		<b>Cell Phone:</b> _____	
<b>E-mail Address:</b> _____			

OAR 437, Division 4, rules for Agricultural Labor Housing can be found on our website [www.orosha.org](http://www.orosha.org).

**I understand that a copy of the registration certificate must be posted in an area visible to occupants.**

Applicant's name and title: \_\_\_\_\_  
Please Print Name Title

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If the form is not complete, the application will not be processed.*

The following items represent the most common deficiencies found in housing facilities. This checklist has been designed to help you prepare for occupancy. It is not intended to be a complete list of the requirements in OAR 437, Division 4.

**Mark with a check if completed or if arrangements have been made to complete prior to occupancy.**

**Garbage Facilities:**

- Covered garbage containers are provided.
- Empty garbage bins and dumpsters at least weekly or when full.
- Empty common use cans and portable containers twice weekly or when full, which ever is more frequent.

**Bathing/Washing/Sanitation Facilities:**

- Adequate hot and cold water provided.
- One shower head per 10 occupants of each gender.
- One toilet per 15 occupants of each gender.
- One sink per 6 occupants.
- Covered containers provided for toilet paper/sanitary products, etc.
- One plumbed laundry tray, tub, or machine per 30 occupants.
- Two burners per 10 occupants.

**Drinking Water Supply:**

- Well or spring has been tested and certified potable.
- Oregon public water sources (no testing required).

**Grounds:**

- Grounds are maintained, weeds, grass & brush cut back to within 30 feet from buildings and free of debris.
- No burning of food, garbage or wet refuse.

**Living Areas:**

- A bed, bunk, or cot is provided for each occupant.
- Mattresses/pads (minimum 2") are provided and are in good condition. No uncovered foam pads.
- Sleeping surface at least 12" above the floor.
- Living space provided meets the requirements outlined in OAR 437-004-1120(16)(i-n).

<b>Quick reference: Required Floor Space Per Occupant (Square Feet (ft<sup>2</sup>))</b>		
<b>Where workers cook, live, and sleep: (Do not count children 2 years of younger in calculating sq</b>		
<b>• 60 ft<sup>2</sup> or more per occupant if built before August 1, 1975</b>	<b>• 100 ft<sup>2</sup> or more per occupant if built after August 1, 1975</b>	<b>• 100 ft<sup>2</sup> or more per occupant beginning January 1, 2018</b>
<b>Sleeping rooms:</b> <ul style="list-style-type: none"> <li>• 40 ft<sup>2</sup> per occupant for bunk bed use (triple bunk beds not allowed)</li> <li>• 50 ft<sup>2</sup> per occupant for non bunk bed use</li> </ul>		Beginning on <b>January 1, 2018</b> only areas with a 7 foot ceiling height will count toward the required square footage of any living or sleeping area.
For units built <b>after April 3, 1980</b> at least one-half the required floor space in each living area must have a minimum ceiling height of 7 feet. Floor space with a ceiling height less than 5 feet does not count toward the minimum required floor space.		

**Structure:**

- Windows intact. Screens provided on doors and windows.
- Electrical wiring is insulated, covered, or otherwise inaccessible to contact.
- Floors and walls are free of hazardous structural defects.

**Cooking/Dining:**

- Food preparation and storage areas are smooth and cleanable.
- Refrigerator(s) and stove(s) are operable.
- Gas or electric hotplate or wood stoves are at least 18" from flammable surfaces.
- Propane storage tanks located outside of structure.
- Adequate seating and eating accommodations for number of occupants.

**General:**

- Fire extinguishing equipment is functional. Garden hose(s) are adequate if immediately available for fire fighting and water supply is constant and
- Arrangements have been made to regularly inspect, maintain/repair facility.
- First-aid supplies are available and an emergency medical plan is in place and posted.
- Smoke detectors are in place and functioning (in sleeping areas).
- Street numbers (addresses) are visible from the street for use by emergency vehicles.
- Original registration certificate posted at housing.



Oregon Occupational  
 Safety and Health Division  
**Oregon OSHA**