

APPLICATION PROCEDURES / APPLICATION REVIEW

437-001-0800 Application Procedures.

- (1)** The Division may solicit applications for Occupational Safety and Health Grants to develop innovative, proactive occupational safety and health training, educational programs or materials.
- (2)** Any labor consortium, employer consortium, educational institution that is affiliated with a labor organization or employer group, or other nonprofit entity, may apply for an Occupational Safety and Health Grant as provided in ORS 654.189 and 654.191, and in accordance with OAR 437-001-0800 through 437-001-0810.
- (3)** An applicant for a grant shall submit the grant application during the period of time specified in the application procedure. An application shall be in writing on the application forms and procedures provided by the Division and shall contain at a minimum:
 - (a)** The name, address and telephone number of each applicant;
 - (b)** The name, address and telephone number of the project director;
 - (c)** The amount of the request;
 - (d)** An impact statement including the type and number of employees or employers targeted; the problem to be addressed, and the impact the project will have on occupational safety and health in Oregon;
 - (e)** A description of the manner in which the grant will be used, including:
 - (A)** Anticipated financial expenditures;
 - (B)** A developmental plan that states goals and how they will be accomplished;
 - (C)** Proposed completion date;
 - (D)** Proposed in-kind services;
 - (E)** Targeted audience; and
 - (F)** Intended measurement of results; and,
 - (f)** Any other information included in the application forms and procedures.

Stat. Auth.: ORS 654.025(2) and 656.726(3).
Stats. Implemented: ORS 654.001 through 654.295.
Hist: OR-OSHA Admin. Order 3-1989, f. 12/1/89, ef. 12/1/89.

437-001-0805 Application Review.

- (1)** The Division shall review all applications and request any additional information needed to assure applications are relevant and complete.

APPLICATION REVIEW / GRANT AWARDS

(2) After an application is determined to be complete and in compliance with the intended goals of the program by the Division, it shall be forwarded to the Safe Employment Education and Training Advisory Committee (SEETAC) for review and possible recommendation for grant approval.

(3) In reviewing grant applications for possible recommendations for approval to the Director, the committee shall consider at least the following elements:

- (a) The amount of available funds in the Occupational Safety and Health Grant account;
- (b) The impact statement details;
- (c) The innovativeness of the grant request;
- (d) The feasibility of the developmental plan;
- (e) The amount of in-kind services;
- (f) The stability of other funding sources; and
- (g) The administrative costs and/or responsibilities imposed on the Division in connection with the grant project.

Stat. Auth.: ORS 654.025(2) and 656.726(3).
Stats. Implemented: ORS 654.001 through 654.295.
Hist: OR-OSHA Admin. Order 3-1989, f. 12/1/89, ef. 12/1/89.

437-001-0810 Grant Awards.

(1) The Division shall notify applicants, in writing, of the approval or disapproval of the grant request.

(2) The applicant shall execute documents required by the Division for evidence of the type and amount of grant given, performance criteria and reporting requirements, and any other terms and conditions agreed to in connection with the awarding of a grant.

(3) Grant recipients shall make available to the Division all records and materials necessary to monitor the grant award.

(4) If the terms and conditions under which the grant was approved are not met, the Division may, upon written notice, take one or more of the following actions:

- (a) Immediately revoke approval of the use of Occupational Safety and Health Grant funds; or
- (b) Require repayment of all or a portion of any funds advanced; or
- (c) Any other appropriate legal action necessary.

Stat. Auth.: ORS 654.025(2) and 656.726(3).
Stats. Implemented: ORS 654.001 through 654.295.
Hist: OR-OSHA Admin. Order 3-1989, f. 12/1/89, ef. 12/1/89.